



RUTLISH SCHOOL

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Headteacher: Ms L. Howarth

21 July 2021

Dear Student/ Parent

GCSE and BTEC exam results day is **Thursday 12th August 2021.**

We will be emailing results to students soon after 8.30am on 12th August. Further information on how your son can log into <https://londonmail.lgfl.net> is included with this information . If your son is leaving the school this email address will only remain live until 28th August 2021.

Students can come to school to collect their results. Due to the current restrictions in place for Covid19 we have had to allocate collection times to restrict the number of students arriving at one time. We request that only the student attends and does not bring family or friends with him on to the school site nor gather at the school gates.

Tutor Group	Collection time
11A	8.30am
11C	8.35am
11K	8.45am
11P	8.50am
11R	9.00am
11S	9.05am
11T	9.15am
11V	9.20am

You should only arrive during this time or you may be refused access to the school if you arrive at a different time.

Collection is from the **RR6 Building. Access to the school will be by the Mostyn Road entrance only.**

Students should make sure they follow all government Covid19 safer travel guidance. On arrival at school please follow all instructions as these are in place to protect students and staff eg for example they will be asked to use the hand sanitizer provided.

We can only issue results to the individual student concerned. Family or friends will not be given a student's results unless they have written authorisation from the student and photographic proof of the collector's identity is provided.

Staff will be available for students who wish to discuss their results, for example if they have RR6 applications or they have not achieved the results they need for their desired 6th form destination. Ms Green our Careers Advisor will also be available.



If your son has any Covid19 symptoms we ask him not to come in to school and to follow the government guidance and self-isolate. Should he wish to speak to a member of staff you can email the Exams Office on exams@rutlish.merton.sch.uk and we will make arrangements for someone to call.

I have attached details of the appeals procedures for Summer 2021 as set by Ofqual and the JCQ, which gives an opportunity for students to appeal their exam results.

Ofqual have consulted on an additional autumn exam series for students who wish to retake their GCSEs. The Autumn exam dates for GCSE's are from Monday 1st November until Thursday 2nd December. Further information will be provided in the envelopes you receive on results day.

We will be in contact on 11th August if there are any changes to these arrangements.

Kind Regards

Miss April Bancroft
Exams officer



Parents and Y11 Student guide to Appeals

Grades this summer were based on Teacher Assessed Grades (TAGs). TAGs were submitted to the exam boards by us as a holistic assessment of students' performance in a subject, following a rigorous process of assessment, moderation and quality assurance.

These grades are being approved by the relevant exam board, following external quality assurance checks. In some cases, the TAGs we submitted may be reviewed by the exam board, who may ask us to submit an alternative grade. However, any changes to the grades we submitted were done by professional teachers or reviewers; this year no grades have been changed as a result of an algorithm.

Collecting results

Results will be available for students to collect in person from RR6 on Thursday 12th August from 8.30am (we are not allowed to issue results before this time).

What do I do if I'm not happy with my / my child's grade?

All students have the opportunity to appeal their grade if they meet the eligibility criteria (see below). It is important to note that an appeal may result in a grade being lowered, staying the same, or going up. So if a student puts in an appeal and their grade is lowered, they will receive the lower mark.

Only students can apply for an appeal of their grade.

There is also the option to resit GCSEs and A levels in the autumn, which may be preferable to some students. The design, content and assessment of these papers will be the same as in a normal year.

What are the grounds for appeal?

There are five main grounds for appeal, as dictated by the Joint Council for Qualifications (JCQ). They are:

- You think we have made an **administrative error**: an example of this would be putting the wrong information into a spreadsheet.
- You think we have made a **procedural error**: this means we haven't properly followed our own process, as approved by the exam board. An example of this would be where you've been told you should have received extra time for assessments but this wasn't given in a certain subject.
- You think the **academic judgement on the selection of evidence was unreasonable**: you think the evidence used to grade you was not reasonable.
- You think the **academic judgement on the grade you were given was unreasonable**.

What does 'unreasonable' mean?

'Unreasonable' is a technical term in this context and means that no educational professional acting reasonably could have selected the same evidence or come up with the same grade.

This means that just because other forms of evidence may have been equally valid to use, the selection of evidence is not unreasonable. Because of the flexibility of the approach this year, every school and college will have used different forms of evidence.

It also means that the independent reviewers will **not** remark or grade students' evidence. Instead, they will look to see whether any teacher acting reasonably could have arrived at the same grade.

What will be the outcome of an appeal?

At either stage of the appeals process (see 'What are the two stages of an appeal?' below), a student's grade may go up, stay the same, or go down. When placing an appeal, the student will have to sign a declaration saying that they accept the fact their grade may go down and they may get a lower grade than their original TAG.

What's a priority appeal?

Priority appeals are only open to A level students starting university this autumn will be handled more quickly than other appeals. JCQ cannot offer priority appeals for GCSE students, unfortunately.

What should I do before appealing?

Students must read the JCQ Student and Parent guide before appealing, which will be available on the JCQ website by results days.



We may not be able to offer as much advice and guidance on the likely success of an appeal this summer as we would in normal years, as we have already moderated and quality assured all the grades ourselves.

What are the two stages of an appeal?

All appeals, on any of the grounds above, must first go through a **centre review**. At this stage, we will check for any **administrative** errors, and check that our **policies and procedures** were followed correctly. Our policy has already been approved by the exam boards, so we are only ensuring that we followed this properly.

The outcome of the centre review will be communicated to students when made.

At the centre review stage, if we find that a grade should go up or down, we will ask the exam board to change it. They will then consider this request.

Following the outcome of a centre review, students may still choose to pursue an **awarding organisation appeal**. They must fill in the form below, which we will then send on their behalf to the exam boards. Students and parents cannot send appeals directly to the exam board themselves – it must come from us.

The outcome of the awarding organisation appeal will be communicated to students when made.

How do I make an appeal?

Following results days, students should fill in the first section- 'stage one- centre review' of the JCQ form [here](#), this can also be found on the Rutlish website on the following link [Rutlish School - Examination information for students](#). Completed appeals documentation should be sent to Exams.Appeals@rutlish.merton.sch.uk.

What are the deadlines for non-priority appeals?

Non-priority appeals are any A levels, GCSEs or vocational qualifications, where a firm or insurance university place is not pending.

The deadline for submitting a centre review is 3rd September; and the deadline for submitting an awarding organisation appeal is 10th September.

Appeals received after these dates may still be considered.

If you have any non-examination queries, please contact Mr Embling your Head of Year 11 on Matthew.embling@rutlish.merton.sch.uk.

Kind Regards
Examinations Office

