

PARENT GOVERNOR VACANCIES



Dear Parents and Carers,

I am writing to invite you to stand for election as a parent governor or to nominate another parent/carer to do so. Rutlish has provision for three parent governors and there are currently **two** vacancies.

As a parent/carer of a student at Rutlish and RR6 you can stand for election and can vote in that election, subject to the restrictions on eligibility attached to this email (for example, those who work at the school for more than 500 hours per year cannot stand for election).

Parent governors are required to undergo a Disclosure & Barring Check and agree to the Governors Code of Conduct. Appropriate levels of literacy in English and sufficient numeracy skills to understand basic data is required.

Governors work in partnership with the headteacher and local authority to manage the school. Their duties are wide-ranging and include agreeing the school improvement plan, deciding how the school budget will be set, setting aims for the curriculum and agreeing school policies. Please see the "Role of a Governor" (attached to this email) which includes the expectations of governors at Rutlish.

Governor Support Services at the London Borough of Merton offers a comprehensive training programme for governors.

Rutlish Governing Body wish to encourage applications from parents/carers who will demonstrate commitment to the school and are willing to get involved and work as part of the team to keep Rutlish as an "Outstanding" school. Governors would also like to ensure that the governing body membership is reflective of the school community and encourage nominations from diverse backgrounds.

Governors have recently carried out a self review/skills audit and as a result are looking to strengthen the Governing Body in the following areas (these are desirable but not essential):

- Financial management and budgeting
- Commercial law or HR knowledge
- Special Educational Needs and/or safeguarding
- Sports and extra-curricular development

Self-nominations are accepted, and if you are nominating another parent please seek their prior consent.

If you are interested on being a governor and want to stand for election or wish to nominate someone else complete the nomination form using this link [Nomination Form - Parent Governor](#) by Monday 7 February 2022 at 10am. If you require a paper copy please contact the school administration@rutlish.merton.sch.uk. If there are more nominations than vacancies, there will be an election by secret ballot. If a ballot is necessary, voting papers will be sent to all parents together following the closure of nominations, with details of the ballot procedure.

You should include a personal statement to support your nomination. This needs to be succinct, setting out the skills, experience and attributes that you can bring to the governing body. This statement will be used in a ballot.

Prospective governors are welcome to speak to existing governors, or seek further information from the school if they have any queries. Please contact Mrs Bowman, Headteacher's PA on 020 8254 3301 or clerk to the governors via email clerktothegoverningboard@outlook.com.

Kind regards

A handwritten signature in black ink, appearing to read 'Ms Howarth'.

Ms Howarth
Headteacher