

# Rutlish School



## Subject Lead Business Studies Job Information Pack

Please find enclosed:

- Advertisement
- Department Details
- Job Description
- Person Specification



*Deadline: 10:00am on Tuesday, 7<sup>th</sup> May 2024*



# RUTLISH SCHOOL

Watery Lane, Merton, London SW20 9AD  
Telephone: 020 8542 1212  
Headteacher: Ms Laura Howarth

## Subject Lead Business Studies

**Salary:** Inner London Pay Spine  
Additional payment may be available for the right candidate TLR2B £5,703

**Proposed Start Date:** September 2024

**Contract:** Permanent

Are you looking to accept your next challenge? Would you thrive in an **outstanding school** where staff work with colleagues in making a real difference to the lives of young people? If so, Rutlish School has an exciting opportunity for an enthusiastic teacher who has a genuine passion for their subject and enjoys working as part of a highly effective team.

What we can offer:

- Experience of working in an “Outstanding” oversubscribed school: In April 2017, Ofsted rated Rutlish as “Outstanding”. In April 2022 Ofsted carried out a Section 8 inspection and confirmed there has been no change to the overall judgement of Outstanding. In 2019 Rutlish was ranked as the top non-selective State funded boys’ school in England, based on the progress students made between KS2 and KS4. In addition, our Sixth Form students were ranked in the top twenty for non-selective State funded boys’ schools in England.
- The School is set in a conservation area close to Wimbledon town centre, with excellent transport links for London Underground, British Rail, bus and tram routes. There is also ample free on-site parking for staff.
- Benefits of working for Merton include; Pension Scheme, access to the Employee Assistance Programme for you and your family, discounted membership to Merton Leisure Centres, employee discounts on a range of leisure activities, from days out to magazine subscriptions, as well as hair and beauty treatments, courses at Merton Adult Education, entertainment events and discounts at local restaurants. You could also benefit from Merton’s cycle-to-work scheme and have free membership to the Old Rutlishians Association which has events such as live acoustic nights and comedy nights.
- The benefit of regular CPD

If you have a commitment to achieving high standards and would like to join our dynamic team, then we look forward to receiving your application. A Job Information Pack and application form can be found on the school website [www.rutlish.merton.sch.uk](http://www.rutlish.merton.sch.uk)

Completed application forms should be sent to [jobs@rutlish.merton.sch.uk](mailto:jobs@rutlish.merton.sch.uk) by **10am on Tuesday, 7<sup>th</sup> May 2024**.

**No Agencies or CVs please as these will not be considered for shortlisting**

*We are committed to safeguarding and promoting the welfare of children, therefore all applicants are required to undertake an Enhanced Disclosure & Barring Service check.*

*We fully support the London Borough of Merton’s Equal Opportunities Policy.*

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# Business at Rutlish



## OUR AIMS:

The Business department at Rutlish is a dynamic, innovative and enthusiastic part of the Humanities faculty. We aim to provide students with the knowledge and skills to be successful global citizens. Students are prompted to develop a deep and descriptive conceptual world knowledge that enables them to explain relationships within and between the main economic groups. Students are equipped with the tools to think through a range of business scenarios and propose justified solutions.

In Business Studies (including Level 1/2 Tech Award in Enterprise, Level 3 National Extended Certificate in Business and A Level Business Studies in KS5), students are given the opportunity to become experts in the world of business, such as business and personal finance, business structures, as well as creating business plans.

We would like the successful candidate to plan and implement GCSE Business Studies, which would be a new course in our curriculum offer.

We work to develop students' ability to acknowledge, appreciate, and critique different sides of the debate over an issue, empowering students to critically assess the performance of the government's economic policies (e.g. intervention to correct market failures) so that they are better informed as future voters and citizens.

## FACILITIES:

The Faculty is situated in well resources areas in the school, including the modern sixth form building which has extensive interactive resources making teaching and learning more enjoyable, as well as well-equipped IT suites. We also explore every opportunity to invite guest speakers as part of students' enrichment; recently, these have included forecasters and data analysts working for the Bank of England.

## KS4:

Level 1/2 Tech Award in Enterprise is popular and successful, where students are able to study Business Structures, Business Ideas and Promotion and Business Finance. Yet, the department wants learning not just to be focused on testing. We believe that pupils should be involved in their own learning and understand the next critical steps to achieving the next level or GCSE grade.

## KS5:

We offer Level 3 National Extended Certificate in Business which attain impressive results, where students are able to study General Business, Developing a Marketing Campaign, Personal and Business Finance and the English Legal System. We also deliver AQA A Level Business studies as a linear syllabus.

## EXPECTATIONS:

The overriding objective of the department is that teachers want to use their expertise and experience to deliver high quality, motivating lessons to bring this vibrant subject alive, making teaching and learning Business both exciting and rewarding for all.

Mr A Redzepagic  
Head of Faculty

# Rutlish School

## Job Description



**Post:** Subject Lead Business Studies  
**Responsible to:** Head of Faculty  
**Responsible for:** Academic standards in classes taught

The key tasks of all teachers are to deliver high quality teaching and learning in the classroom, ensuring good quality planning, marking and record keeping. All teachers are tutors.

The successful candidate will be expected to:

- Lead and manage the academic progression of students in their department, having responsibility and being accountable for teaching and examination results.
- Effectively plan and deliver lessons in accordance with the Department's Scheme of Work and National Curriculum/Syllabus requirements, in doing so engaging and enriching all students taught;
- Develop and lead delivery of an innovative curriculum across KS4 and KS5, working with others to promote good practice within the faculty, to create teaching and learning resources, and to develop consistent approaches;
- To set a schedule for assessment of students across the year, ensuring students are in appropriate ability sets and have suitable targets set.
- To ensure the effective use of data to ensure meaningful planning and strong student progress across all key stages.
- To lead and manage the teaching staff within the department including taking responsibility for staff performance through the appraisal system, their training and personal welfare.
- To ensure all staff receive a departmental induction and are aware of all relevant policies and procedures.
- To enhance department's extra-curricular activities and build capacity to deliver at least one local trip at KS4 and/or one national/international trip at KS5
- To ensure all staff follow the school reporting procedure, completing reports for their students at the end each progress check, in line with the quality assurance cycle.
- To lead others by example setting a professional example at all times.
- To model good teaching and practice for other staff.
- To engage in department reviews, through observations, learning walks, data analysis and book trawls, evaluating the effectiveness of others' work and identifying and putting into place necessary strategies for improvement.
- To hold regular department meetings keeping records to encourage collaborative working and the sharing of good practice.
- To lead on intervention strategies within the department.
- To maintain a departmental commitment to ambitious outcomes for all students.
- Be prepared to undertake continuing professional development;
- Undertake duties as a tutor, including keeping an accurate attendance register, ensuring proper records are kept and attending to the welfare and guidance needs of the tutor group
- To report to the Head of Faculty attached as line manager to the department and they will be responsible for monitoring performance and reviewing progress of staff and students.
- To show a personal commitment to safeguarding and promoting the welfare of children and young people.

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# Rutlish School

## Person Specification



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### Experience:

- Subject specialist with a degree (or equivalent) in Business;
- Demonstrable interest in teaching and student learning (e.g. school visits, shadowing);
- Experience of using ICT;
- Experience of working within a team

### Specific Skills:

- Have a working knowledge of teachers' professional duties and legal liabilities;
- Up-to-date knowledge of current educational developments in Business and in relation to the role of Business at a Whole School level;
- Passion for Business, with the ability to inspire others to share it;
- Ability to raise standards;
- Ability to develop good relationships with students and staff;
- Ability to communicate effectively orally and in writing.

### Personal Qualities:

- Desire to learn, taking responsibility for self-improvement, with the potential to develop further within the subject and the school;
- Attention to detail;
- Active listener;
- Highly motivated;
- Flexible and risk-taking personality;
- Good organisational and inter-personal skills;
- High expectations of self and others;
- Good awareness of and interest in current affairs;
- Commitment to the aims and ethos of Rutlish School;
- Commitment to enrichment and enhancement activities.

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