

## Rutlish School – COVID 19 Behaviour Policy Addendum (Remote Learners)

Level	Dealt with by:	Example of Concern(s)	Possible Action
1	The Virtual Teacher	<ul style="list-style-type: none"> <li>Low level disrespect or inappropriate behaviour during the school hours</li> <li>E.g. rudeness, not following instructions</li> </ul>	<ul style="list-style-type: none"> <li>Student to be given a warning and reminded of behaviour expectations whilst studying remotely.</li> <li>E-mail/Telephone parent/carer</li> <li>Record on SIMS under 'Teacher Intervention'</li> </ul>
2	A Department TLR Holder	<ul style="list-style-type: none"> <li>Repeated instances of Level 1</li> <li>Offensive language (not towards staff)</li> <li>Abruptness towards staff</li> <li>Inappropriate behaviour online</li> </ul>	<ul style="list-style-type: none"> <li>Telephone parent/carer</li> <li>Record on SIMS under 'Department Intervention'</li> <li>Inform the relevant Pastoral Middle Leader(s) and the SLT Line Manager for the Department</li> <li>Restrictions placed on the use of ICT facilities/learning platforms for a limited period of time</li> </ul>
3	A Pastoral Middle Leader: Head/Deputy Head of Year, Head/Deputy Head of Inclusion, SENCo	<ul style="list-style-type: none"> <li>Repeated instances of Level 2</li> <li>Inappropriate comments about other students and/or members of staff on any online platform</li> <li>Racist, homophobic, bullying, discriminatory language/behaviour</li> <li>Any attempt to contact or 'friend' staff on social media</li> </ul>	<ul style="list-style-type: none"> <li>Telephone parent/carer</li> <li>Read/re-sign the ICT AUA to ensure that the student(s) is/are clear about our expectations</li> <li>Restrictions placed on the use of ICT facilities/learning platforms for a limited period of time</li> <li>Weekly contact with parent/carer for a limited period of time</li> <li>Record on SIMS under the appropriate behaviour category with behaviour point(s)</li> <li>Implementation of Behaviour Support Plan if relevant</li> </ul> <p>Refer to SLT if:</p> <ul style="list-style-type: none"> <li>The issue/incident would usually result in a Fixed Term Exclusion</li> <li>If the PL believes that a referral to an outside agency is required</li> <li>A continuation of concerns after PL intervention</li> </ul>
4	The SLT Department Line Manager	<ul style="list-style-type: none"> <li>The issue/incident would usually result in a Fixed Term Exclusion</li> <li>If the PL believes that a referral to an outside agency is required</li> </ul>	<p>In consultation with HF and/or LHO</p> <ul style="list-style-type: none"> <li>Telephone parent/carer to discuss issue/concern</li> <li>Record on SIMS under the appropriate behaviour category with behaviour point(s) if no FTE</li> <li>Restrictions placed on the use of ICT facilities/learning platforms for a longer period of time</li> </ul>

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			<ul style="list-style-type: none"><li>• Daily contact with parent/carer for a limited period of time</li><li>• Record on SIMS under the appropriate Intervention category</li><li>• Review with parent/carer and agree a plan of action before re-instating ICT facilities/learning platforms</li><li>• Record on SIMS under 'SLT Intervention'</li><li>• Risk Assessment</li><li>• Referral to Police and/or outside agency</li><li>• Fixed Term Exclusion</li></ul>
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